



**Person Specification – Driver/Care Assistant**

Factor	Essential	Desirable
<p><b><u>Work Experience</u></b></p> <p>To have at least two years driving experience</p> <p>Relevant experience of working in a day centre</p> <p>Experience of working with people affected by dementia related illnesses</p> <p>Experience of general maintenance of cars or buses</p> <p>Experience of therapeutic activities with guests with dementia related illness</p>	<p style="text-align: center;">*</p> <p style="text-align: center;">*</p> <p style="text-align: center;">*</p>	<p style="text-align: center;">*</p> <p style="text-align: center;">*</p> <p style="text-align: center;">*</p>
<p><b><u>Knowledge</u></b></p> <p>Knowledge of Health and Safety legislation and procedures including areas of bus safety lift operations and wheel chair clamping</p> <p>Knowledge of dementia in older people and their needs and the support needs of their carers</p> <p>To be willing to undertake further training in relation to the role</p> <p>To undertake all mandatory training required for the role.</p>	<p style="text-align: center;">*</p> <p style="text-align: center;">*</p> <p style="text-align: center;">*</p>	<p style="text-align: center;">*</p> <p style="text-align: center;">*</p>

Factor	Essential	Desirable
<p><b><u>Skills</u></b></p> <p>To complete all inspection reports and arrange all necessary maintenance for bus</p> <p>Plan bus routes to meet the needs of guests</p> <p>Ability to complete personal care plans – including risk assessments</p> <p>To provide a stimulating, constructive and caring environment</p> <p>To provide personal care to guests</p> <p>Implementation of effective work patterns in relation to dependency levels of guests</p>	<p>*</p> <p>*</p> <p>*</p> <p>*</p> <p>*</p> <p>*</p>	
<p><b><u>Personal Attributes</u></b></p> <p>Affinity to the care of elderly people</p> <p>To work as part of a team</p> <p>Ability to create positive relations with guests, their families, colleagues and other professionals</p> <p>Effective communication skills</p> <p>Commitment to equal opportunities</p>	<p>*</p> <p>*</p> <p>*</p> <p>*</p> <p>*</p>	
<p><b><u>Qualifications</u></b></p> <p>NVQ level 2 in HSC</p> <p>Full driving licence</p> <p>MIDAS</p>	<p>*</p> <p>*</p>	<p>*</p> <p>*</p>

Factor	Essential	Desirable
<p><b><u>Other</u></b></p> <p>Enhanced disclosure through the Criminal Records Bureau</p> <p>Ability to fulfil the requirements of a Driver Care Assistant in a Day Centre setting</p> <p>Two positive references from employers</p> <p>3 month probationary period</p>	<p style="text-align: center;">*</p> <p style="text-align: center;">*</p> <p style="text-align: center;">*</p> <p style="text-align: center;">*</p>	

December 2017